



Eagle Mountain Middle PAC General Meeting
Tuesday, September 13th, 2022
7:00pm held in school library & simultaneously on Zoom

Attendance:

Administration in Person

Andrew Graham Kirsten Paterson

PAC Executive in person

Lisa C (Chair) Dena M (Treasurer)
Erin S (Social Media) Kelly L (Hot Lunch) Sheryl P (Hot Lunch)

Parents in person

Jenny Colleen Alice Arthur Julie Stephen

Online via Zoom

Nicole N (Secretary) Lio (DPAC)

Meeting was called to order by Lisa C at 7:02pm.

1. Welcome – Lisa C.
2. Approval of the agenda
 - a. Lio motioned to adopt the agenda; Dena seconded the motion; all were in favour. The motion carried.
3. Adopt minutes from May 10th, 2022.
 - a. Dena motioned to adopt the minutes of the meeting held May 10th, 2022; Lio seconded the motion; all were in favour. The motion carried.
4. Lisa introduces herself, and asks for volunteers for vice chair – anyone interested? Good role to get involved
 - a. Dena- Treasurer taking over from Shannon
 - b. Nicole is our secretary
 - c. Lio is our DPAC Representative
 - d. Colleen is membes at large
 - e. Kelly and Sheryl – hot lunch
 - We need hot lunch volunteers to take over for next year
5. Admin Report by Andrew
 - a. Thanks for welcoming me to community

- b. Started in Quebec, moved here in 1999, nice to be up here again and being part of a new community
 - c. Listen and learn is his job and support to hear what the community is about; the kids are so articulate and polite; families are kind, respectful and welcoming
 - d. It takes thousands of hours to create the classes and it is one of the easiest schools to organize – he really appreciates the work and how thoughtful and kind people are
 - e. Great start to his time here (applause)
 - f. He knows many people in this community too through his athletic endeavors
6. Admin Report – Kirsten Paterson, Vice Principal
- a. Working with Andrew is great; it will go really well
 - b. Andrew says she’s awesome and a hard worker
 - c. She has been with Eagle Mountain for 3yrs
 - d. Staff is great-they are cohesive and know the curriculum well and we are lucky to have the staff we have
 - e. Monday will be a Holiday for the Queen’s Funeral
 - f. Andrew will be taking the lead to make our website better
 - g. Pro D Day on Sep 23 and a Holiday on Sep 30 for Truth and Reconciliation Day
 - h. For the Pro D Day, staff will be working on our school wide goals:
 - Social and emotional well being
 - At risk needs- increase engagement of learners –
 - Hoping that students go home and engage in a book instead of screen time
 - Indigenous
 - Focus on literacy and social-emotional wellbeing
 - i. This will be her 1st full year of a real middle school experience with activities
 - j. Today was the first day of sign up for athletics and clubs
 - k. Sign Language Club is starting, ambassadors club is our leadership club
 - l. If you have an idea for a club, approach Kirsten or Andrew.
 - m. Art starts signs up artists of various forms with interracial speakers
 - We had 2 last year and only 1 came – he had street credit
 - n. Parks and Rec also shares community interest
 - o. Open house – meet the teacher between 630 and 730 on Sep 21 – first time to have all the parents back in the school for the first time in a long time – kids are welcome to join their parents on this evening.
7. Chair report – not much to report – Lisa C
- a. Goal to fill Vice Chair position – please send contact info to Lisa with any nominations
 - b. Type in comments as to what is your preferred date for meetings. – Tuesday is favoured by the audience, proceed with Tuesdays:
 - *Nov 8, 22*
 - *Jan 10, 23*
 - *Feb 7, 23*
 - *Mar 7, 23*
 - *Apr 11, 23*

- *May 9, 23*
 - *AGM: Jun 13, 23*
 - c. Sie is our communications and graphic designer
 - d. Questions?
 - Can we open up an Instagram or FB account? – absolutely
 - Can we put the announcements through sharepoint or? Parents would like a copy for whose kids do not get them-
 1. Andrew says we have twitter and Instagram and will check with communications people to see what can be published and how
 - e. Vice Chair role can be a shared position
 - f. We also have a member at large position open
 - g. Parent Education position open to organize parent education topics
 - Summer's parents have reached out recently to help put on a suicide awareness topic as a parent education issue
 - We want to put on meaningful parent education topics
 - Rena volunteers for this role
8. Treasurer's Report – Dena
- a. Fantastic handoff from Shannon – she did an exceptional job
 - b. Are there any errors or omissions that jump out from the budget that has been passed?
(None noted)
 - c. If anyone wants a copy, they can obtain one from PAC
 - d. Andrew says the way that the finances are set up and distributed- he has never seen it so organized
 - e. Dena and Lisa are the only 2 signatories and if no VC in next month, will add Nicole (secretary)
9. Other Business
- a. Teacher Appreciation starts up in March
 - b. Grade 8 Leaving Committee
 - Give your name if you have a grade 8 who is leaving, and then a committee will be created
 - c. Halloween event creeps up very quickly – there is not a huge appetite nor a group of parents that can do it, therefore we should pass on our Halloween event and focus on the Winter Market
 - d. Meagan has taken a lot of notes on the events that EMM has traditionally done from Diane MacSporran – she will type it up and make the notes available so that we have all the information for further referral
 - IE- Halloween – every year there was a theme and the organizers should have a vision on how that should look with varying levels of scariness.
 - e. Winter Market – we did not have it for 2 years, and we had it last year and it was well received.
 - The winter market where the kids paid a rate and there were tables set up in the gym and there were crafts set up the kids to make for themselves or as a

gift, then they left. It was a 2 day event and on 1 day watched a movie and ate candy and treats and then the other day they would go through the market and make crafts. It was easier to budget and a lot of fun!

- We had 52 parent volunteers last year but we could do it with fewer parent volunteers with longer shifts.
 - Lisa volunteers, Meagan volunteers and Sheryl volunteers. Rena, Katie, Alice to help – dates tentatively to be: Dec 13-14; Liz says she can help too
- f. Fun-Raising- we want kids to have fun more than the focus on the money. If we have something we want to raise funds for a certain cause, please bring it to our attention.
- If someone has a fun-raising event for Jan-Jun, please bring it forward to the PAC
 - We like to cover expenses but we are not trying to raise money for any PAC event currently.
 1. Port Moody liquor store is a great fundraiser, mention EMM and money is allocated to EMM.
 2. Me 'n' Eds pizza night is good as well (we did that last year for grade 8 leaving)
 3. We are signed up at Cobbs, all you need to do is mention EMM
 - Lisa will send something to Sie to post on Social Media (he says sure thing!)
 - Andrew will see if we can get the gravel area paved through the school district, but if not, then he will bring to PAC for fundraising
 - Another idea is a CNC machine for Tech Ed room – a laser cutter that can cut wood that is safe to use for kids. Mr. Martin is our Tech Ed teacher and would be very excited with this idea.
- g. Hot Lunch
- Sheryl is creating a proposed schedule for hot lunch, it will be on Wednesdays
 - Will choose specific time for hot lunch to be delivered
 - Administrator for hot lunch will now go to Sheryl
 - Kelly will be inventory and stock for what items we actually need; she could need help with sorting items or with purchasing TBA for a parent volunteer
 - The same set up as last year went well
 - They need a bit of a budget for hot lunch
 - Oct 4 for first hot lunch if they get the lists fairly quickly so that they can get all the kids into the hot lunch system
 - Newsletter that comes out Friday will get information for hot lunch
 - Adding sushi this year for “hot” lunch, Cobbs, maybe a Mexican themed thing, Subway with a salad added as an option - tentative
 - Hard to find suppliers that will guarantee gluten free
 - Would be nice to have treat days once a month; coordinate something with winter market, etc.
 - See attached addendum for suggestions for hot lunch ideas and proposals.

10. DPAC Report – Lio: Parents have the power to speak or propose at the DPAC meetings – you can write down your idea, and then it will be brought up in DPAC and it will be voted on – it gives parents power.
 - a. They bring in a speaker or presenter to the meeting
 - b. During the last meeting – there was a change in the attitude for how the kids are graded from grades (ABC, to proficient etc)- so that there will be a program created to explain to parents how the new grading system translates, she will share this with us
 - c. DPAC combines all schools at the district level

11. AGE – resolved as of this summer after 5 years.
 - a. The old septic tanks (field) have been pumped as of Aug 31
 - b. A path will be open in the area but is being discussed. If a parent wants their voice heard on the establishment of AGE path, they can contact Anmore in writing
 - c. Diane M is keeping her toe in the water regarding the updates

12. Adjournment at 8:15pm
 - a. Motion to adjourn by Lisa, Sheryl seconded, all were in favour. Meeting end at 8:15pm
 - b. The next meeting will be Oct 11, 2022



Addendum A: Email of Suggestions for discussion as put forward by Sheryl P on September 12, 2022:

1. Determination of where/how we can obtain class lists to build out the Munch a lunch divisions and get - Sheryl/Dena
2. Approval of our tentative schedule & vendors (Kelly to provide update on Vendors) side order, beverages, treat
 - Sept 28 - Pizza
 - Oct 26 - Subs
 - Nov 23 - TBD
 - Dec 14 - Lunch + Treat Day
 - Jan 25
 - Feb 22
 - March 8
 - April 19
 - May 17
 - June 7
3. Awareness of the change to Administrator in Munch - From Nicole J to Sheryl P
4. Approval of proposal to have parent volunteers continue to sort, and discussion on distribution. How to drive down the potential errors that occur at point of distribution and determination of a go forward process including ambassador involvement, and teacher expectations to supervise/oversee distribution
5. Approval of proposed sorting area - same breezeway or multipurpose in inclement weather
6. Approval to purchase a few more bins to replace lost ones (we think 4)
7. Agreement of the time of distribution - taking into account teacher wishes, volunteer sorting time, reasonable vendor delivery times, and allotted eating time
8. Approval of proposed messaging to families - I'll share at the meeting