



Kilmer Elementary School

1575 Knappen Street, Port Coquitlam, B.C. V3C 2P8

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September 2011

Dear Parents/Guardians

This September the parental consent form process has been adapted to electronic versions which can be accessed online at <http://www.sd43.bc.ca/elementary/kilmer/Pages/default.aspx>.

Forms which must be completed for your child to attend school are:

- Acknowledgment of School District Policies and the Kilmer Code of Conduct
- Parental Consent for Internet use
- All volunteer forms including the Driver's Certificate of Insurance which must be completed yearly, and the Volunteer Application and Volunteer Code of Conduct, which are completed once for the time your child attends Kilmer School.

Forms which will still be completed on paper are:

- Individual Student Verification form (2 sides – will be sent home next week)**
- Criminal Record Check (for all volunteers – returning families request at office, new students/Ks will receive next week)**

All students in Grade 1 to 5 classes are required to use a student agenda. We ask that you purchase the customized Kilmer Agenda that we have ordered for the children, at the cost of \$10.00. Starting Monday, students who have brought their \$10 will receive an agenda.

Using an agenda effectively is a lifelong skill and provides a vehicle for communication between student, teacher and parent. Teachers will be communicating individual expectations for use of the agenda via a classroom newsletter.



Note that the first pages in the agenda contain important information about our school, and our School District. Please take some time to read through these with your child. The same information will be given to Kindergarten students as a parent handbook.

Thank you again for taking the time and care to fill in these forms.

Yours truly,

Remi Collins

Principal



 I enclose \$10.00 Student Agenda fee for _____.