

Policy Name: Coquitlam Open Learning Academic Integrity Policy

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COL maintains high standards and expects that all students demonstrate a high level of academic integrity. It is expected that all student work be original and appropriately sourced (student identifies when work is not their original idea and appropriately cites the original source). Any student work that is not cited appropriately may be determined to be plagiarized.

Plagiarism is commonly referred to as “the passing off of another person’s work as one’s own, whether deliberate or accidental. Accidental plagiarism is usually the result of poor citation or referencing or poor preparation or a misunderstanding of plagiarism. Deliberate plagiarism is an attempt to claim another person’s work as one’s own” (<http://en.wikipedia.org/wiki/plagiarism>)

All student work may be subject to a plagiarism check using various methods, including the use of the plagiarism identification software Turnitin. Turnitin checks student work against a vast database of writings to determine if parts or all of a paper come from another source. Student work will also be routinely compared to the work of other students in the course to ensure academic integrity is maintained.

COL expects all students to understand plagiarism and to determine correct methods for citing another’s ideas and words. If you have any questions about plagiarism or other academic integrity issues, please ask you teacher to avoid making a mistake.

Students who fail to maintain academic integrity and are found to have violated this policy will be subject to sanctions which include but are not limited to, receiving a zero on the assignment, a note on the student record, and expulsion from the course where the violation occurred.

### Plagiarism Resource Sites and FAQ

What is Plagiarism?

<http://www.plagiarism.org/> - excellent FAQ on plagiarism

[http://www.wadsworth.com/english\\_d/special\\_feature/plagiarism/definition.html](http://www.wadsworth.com/english_d/special_feature/plagiarism/definition.html) - definition of plagiarism

How do I properly cite material?

[http://www.plagiarism.org/plag\\_article\\_how\\_do\\_i\\_cite\\_sources.html](http://www.plagiarism.org/plag_article_how_do_i_cite_sources.html) - how to properly cite materials

MLA style: <http://owl.english.purdue.edu/owl/resource/557/01>

APA style : <http://owl.english.purdue.edu/owl/resource/560/01>

### Supervision of Assessment

Coquitlam Open Learning strives to allow students opportunities to learn through ongoing assessment activities and appropriate teacher feedback. Course outlines identify general summative assessment breakdowns used by teachers to generate a final mark in secondary courses. However, in cases where the supervised assessment of student abilities differs substantially from work submitted without supervision, then the supervised assessments will be used by the teacher to determine the student mark as deemed appropriate by the teacher and principal.