



COAST SALISH ELEMENTARY – PARENT ADVISORY GROUP PAC ANNOTATED MEETING MINUTES

HELD MARCH 8, 2023 WEDNESDAY AT 7:05 TO 8:53 PM AT IRVINE ELEMENTARY

PARTICIPANTS:

In person: Atash, Gem, Kamilah, Andrea, Guest speaker

Remotely: Kay, Wendy Li, Ning Ning (half way)

CALL MEETING TO ORDER AT 7:05 PM – ATASH, CHAIR

LAND ACKNOWLEDGEMENT – ATASH, CHAIR

ADOPTION OF AGENDA – ATASH, CHAIR

Note: We do not have enough people for a quorum (we need 7 but we only have 6).

Motion from Atash to add request to adopt the as-presented agenda and the meeting minutes from February.

- No changes - both accepted. All in favour, none opposed.

GUEST SPEAKER -KIM FROM PERSONAL BEST (PB)

- Goal is to serve Coast Salish families for a parents' night out.
- PB will provide posters, advertisements and invitations.
- Up to the school to promote the event - recently Irvine did a parents night out (although only 7 kids attended, approx. \$400 was raised)
- Parents call to register or PB will provide a QR code that parents can use to register.
- If \$45/child is paid to personal best: ~\$10 for them to prep food etc. and the rest to go to the PAC fund.
- PAC can set the appropriate price and possibly pair it with a pub night for the parents.
- PB provides programs, e.g. a bully proof seminar, a fun dance party, lego, movie, karate, kids' cave etc - depending on the size of the group and ages.
- They ensure that the kids have fun in a safe environment.

- how does it work with the age gaps of the participating kids - they could divide the kids into two groups depending on the ages of the registered group.
- normally 5-9PM or 4-8 PM? - they are flexible with the hours, some kids can get picked up earlier depending on the parents' preference.
- Tentatively, **April 22**, Saturday. Registration cut-off one week earlier.
- Possible to offer discounted rates for multiple kids.
- They also offer carnivals / bouncy castles. - guardians will have to sign waivers.

PRINCIPAL'S REPORT - FRANK'S UPDATE BY ATASH

- Construction Update
 - Was sent home in last weekly update
 - Except the days impacted by snow progress has sped up over past few weeks
 - The new siding on the daycare area (right of main doors) looks amazing!
 - Over the past week, a considerable amount of drainage work was completed around parking lots / driveways.
- Reports home or online tomorrow. Spring Break starts Friday. Make sure you have access to MYED before Spring Break starts.
- Como Lake Relays starting for Grade 4 / 5's. We will be organizing Track and Field following Spring Break.
 1. Como Lake Relays Wednesday April 19th – 3:00 – 5:00 (@ Como Lake, the Lake not the school)
 2. Track and Field Meet Friday May 26th 9:00 – 3:00 (Location TBA due to Town Center Construction)
- At the last meeting, a teacher wish list was mentioned. Here is what Frank came up with through dialogue with the staff.
 1. Classroom Funds (I put this one on). (\$50 - \$150 / Class)
 - a. This may be a next year item, or could be this year, but a sum for each classroom for the extras that teachers buy for the kids that isn't supplied by the school.
 2. Literacy Materials (\$500 - \$2500 – the more the better)
 - a. With our reading goal we are looking at expanded reading materials. Specifically:
 - i. More decodable text books for our primary students
 - ii. Novel sets for Intermediates
 - iii. High Interest / Lower Reading Level materials for our intermediates
 - b. These are books that look and feel like novels but are at a reading and interest level that older emergent readers can read them.
 - c. I do still have some money in my startup budget for this area, but there will never be enough especially with the size of our early primary population and growth over coming years.
 3. Speech and Language Pathologist Materials (\$100-\$200)
 - a. Mrs. Carter, our SLP has asked for some funds to support the development of the programming she uses with students.

4. Learning Commons Maker Space Materials (\$500 - \$1,000)
 - a. As we move into our own building we will be looking to create a “maker space” as part of the learning commons
 - b. I have an extensive list of possible supplies, including:
 - i. Ipads, Apps, Loose parts, lighting, craft / art supplies, building materials, board games, puppets, etc..
 - c. The school still does have some money set aside to support the development of this area as well.
5. Longer Term Projects
 - a. Playground expansion (\$75,000 +)
 - i. Accessible features would likely be a prudent feature
 - b. Possible Sand Box Area for outdoor play
 - c. Gardening Project – We will have some planters that can be turned into garden plots for classes to use and grow food

PAC CAN DRAFT A REQUEST FOR DONATION LETTER - tax receipts can be provided by school board, funds can be held in Trust for PAC. [Kay to draft]

TREASURER’S REPORT – GRACE CHAN IN ABSENCE SO DELIVERED BY ATASH (BUDGET REPORT TO BE APPENDED)

- Opening balance \$38,495.39
- Movie night Feb
 - Some cash proceeds - \$162 ← just cash
 - MunchAlunch - just over \$1000
- Closing balance \$4,782.64
- TrueEarth - ongoing
- Donations in Trust \$800
- We still have not yet paid to Little Caesars for Hot lunch and Movie night -
- Movie night Popcorn - reimburse Gabby
- Outstanding cheques not yet been deposited - for grace
 - Subway cheque
 - for BBQ to Gabby - to deposit cheque (only valid for 6 months)
 - Liability - \$300 additional food for hot lunch
- After accounting for payable and liabilities - \$3,712.19

DPAC UPDATE – ANDREA, DPAC REP

- New Assistant Superintendent - Nadine Tambellini
 - Has been an educator in SD43 for 33 yrs. Her role is to supervise 17 sites for SD43
- Technology in Schools
 - Overview of what’s available in SD43 facilities and what are the upcoming projects.

- Minutes: <https://dpac43.ca/wp-content/uploads/DPAC-General-Meeting-Minutes-February-22-2023.pdf>
- How to get Office365: <https://www.sd43.bc.ca/school/jamespark/Announcements/Attachments/195/For%20Students-%20Accessing%20Office%20365%20on%20Your%20Own%20Device.pdf> ← appended to the minutes
- March DPAC meeting agenda: <https://dpac43.ca/wp-content/uploads/General-Meeting-Agenda-March-29-2023.pdf>

FUNDRAISING OPPORTUNITIES

- Growing Smiles - They will give an access to a website (paid with credit cards - card fee waived)
 - May 5th - cut off date (2 wks will be needed).
 - Need to decide the delivery date and method (logistics) - We may be able to do it at Irvine if the drop loop is completed.
 - 3 weeks of campaigns - Andrea will plan a launch date and develop a poster. (possibly April 22-24 for launch)
- Personal Best - what should be the price point? We should suggest that this is a fundraising event that any profits will go towards STEM activities / Art, supplement to learning commons, or something. What do we want to fundraise for?
- TCBY - to be distributed possibly at the bus stop and YMCA or in classrooms??
 - No cash sale
 - Atash to check to see if Frank is ok with us handing them out in classes.
- Hot lunch - we have a few important reasons for not having organized for the whole year / or per term. Possibly, next year we can consider organizing for every term, or for the full year).
- NOTE: There are many orders that don't get paid. Parents to make sure that the orders are paid after making their selection.
- Maybe we can develop a PAC calendar with QR codes for different fundraising events etc.

ADJOURN MEETING – ATASH

- All in favor
- Meeting adjourns at 8:53 pm

NEXT COAST SALISH PAC MEETING WILL BE HELD ON APRIL 12 WEDNESDAY, 2023.

Enclosed: March Financial Report, For Students - Accessing Office 365

Recorded by Kay Yoon, Secretary