

Dos

- Ⓟ Inform teachers or guardians when you come across questionable material.
- Ⓟ Make every effort to safeguard the security of your account by not sharing passwords or distributing private login information.
- Ⓟ Avoid plagiarism by citing sources and attributing material to its proper owner.
- Ⓟ Use downloaded software and files in the manner stated by the original owner or creator of the material.
- Ⓟ Use district telecommunications resources for educational and school-work related purposes.

Don'ts

- Ⓢ Give out names, phone numbers, or addresses to on-line strangers.
- Ⓢ Respond to messages that are unkind or make you feel uncomfortable.
- Ⓢ Agree to meet with or to send a picture to a person you have met on-line without first checking with your teacher or parent.
- Ⓢ Send offensive messages or pictures.
- Ⓢ Use obscene or racist language in private or public messages.
- Ⓢ Harass, stalk, insult, or attack others.
- Ⓢ Damage computers, computer systems, computer networks, peripherals, or software—either mechanically or by using viruses.
- Ⓢ Violate copyright laws.
- Ⓢ Use another's password.
- Ⓢ Trespass in another's files or folders.
- Ⓢ Intentionally waste limited resources.
- Ⓢ Employ the network for commercial purposes.
- Ⓢ Use the network to access or to distribute/store illegal, illicit or offensive material.
- Ⓢ Attempt to access information or system levels for which you are not authorized.

School District No. 43 (Coquitlam) provides network access to students in order that they may conduct research and to facilitate communication with others.

The district reserves the right to inspect student files and folders to ensure that Appropriate Use Guidelines are being followed and to ensure system efficiency and integrity.

School district teaching staff will provide instruction and guidance in the wise use of network resources. While every attempt will be made to monitor material being accessed, the student may inadvertently access inappropriate or objectionable material. When such cases occur, the student should immediately notify the nearest supervisor so that appropriate action may be taken.

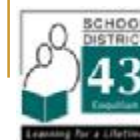
When accessing the Internet from home, the student should be under supervision. As the Internet is unregulated and ever-changing, your child will need a strategy for handling unwanted material, and guidelines as to which sites are appropriate and meet family and community standards.

This brochure may provide a starting point for that discussion.



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**SCHOOL DISTRICT
NO. 43 (COQUITLAM)**



*Appropriate
Use Guidelines
for the
Internet*

Steps to Help You Ensure That Your Children Use the Internet as Safely as Possible

- ◆ make sure your children understand what sites are appropriate for them
- ◆ discuss the meaning of an 'unsafe' site with your children
- ◆ explain to your children what they should do if they reach an unsafe site
- ◆ make exploring new Web sites a family activity
- ◆ use search engines designed for kids—ask your school for ideas
- ◆ pay attention to the games your children may play, download or copy
- ◆ look into software or on-line services that filter out offensive materials or sites



Keeping Children Safe on the Internet

Most parents have rules about what TV shows and movies their children are allowed to watch, how far they are able to stray from home and when they need to call to ensure they are safe. Parents should consider setting rules for their children's Internet use and be aware of their on-line activities.

Even without trying, children can come across materials on the Internet that are obscene, pornographic, violent, hate-filled, racist or offensive in other ways. Just by making a simple typing mistake, children can access an unsafe site. That is why it is important for schools and parents to teach children Internet safety, in addition to fire, bicycle, traffic and other safety awareness.

In School District 43, students learn how to use the Internet as a research and communication tool. Learning how to access information through the Internet helps students become aware of resources that exist outside the classroom and school library. Students benefit from learning how to competently analyze and evaluate information. In addition, students may use the Internet for communication where it is appropriate for their learning.

Even under the teacher's supervision, misadventure and poor student behaviour happens. It is impossible for teachers to watch every student at every machine at all times. Schools can help by raising issues of Internet safety with students, parents and the community. In addition, every school in the district has a plan in place to promote appropriate student use of the Internet.

School District 43's guidelines for student use of the Internet outline student, district and school responsibilities. The guidelines encourage Internet use that is legal and courteous and that supports existing school codes of conduct. The district's and the school's responsibilities include ensuring appropriate supervision and monitoring student Internet use. The district's policy is available at the school or by calling the Manager of Communications at 604-939-9201.

At home, parents play an important role in helping their children learn more about safe conduct on the Internet. They help their children make choices about what books to read, what movies to watch and what field trips to take. Helping them make wise choices about Internet use is really a part of teaching them responsibility in all aspects of life. It is expected that the district's code of conduct and school rules will be adhered to by students when using electronic media.

