



**Coquitlam SD43**

**Elite Performers  
In Coquitlam  
Program  
EPIC**

**Secondary School  
Information and Criteria**

**Program for Elite Athletes and Performing  
Artists**

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## Purpose

The purpose of the SD43 Elite Performers Program is to facilitate families and schools working in partnership to ensure that students who are elite performers in athletics, theatre, music, dance and modelling are able to build educational programs that maximize success in meeting Graduation Program requirements, post secondary goals, and achieving their potential in their discipline.

It is important to note that Graduation requirements are established by the BC Ministry of Education and post secondary requirements are established individually by each post secondary institution. These requirements cannot be altered via participation in the SD43 EPIC program.

## Audience

- Students who are competing or performing at a provincial, national or international level as identified by the standards of the governing body.
- Students who are recognized as being in the top 10% in their discipline in the province, the country or the world as identified by the governing body.
- Students whose participation in a discipline is required, as a function of their level of skill and their discipline as described by their governing body, to miss scheduled schooling on a regular basis, or for long periods of time, in such a manner that their educational success is compromised

## Key Program Benefits and Limitations

- 1.) Assignment of an “advisor-counselor” who will:
  - a. Liaise between parents, student, school personnel and outside coaches/instructors
    - i. With particular focus on planning and managing absences
  - b. Fully inform family of all educational programming options and limitations in order to facilitate maximum academic success\* and development in the chosen discipline.
    - i. Summer learning
    - ii. Coquitlam Open Learning
    - iii. Scheduling and course requirements for ease of practice, competition and performance
    - iv. University admissions standards, requirements and application processes
    - v. Pay particular attention to the graduation requirement of Physical Education 10 to maximize the benefits to the student’s educational program and minimize the likelihood of injury or repetition of learning
      1. where appropriate extend, compact or customize the curricular program, in consultation with the PE teacher, so the student remains in a home school PE class recognizing the discipline in which the student excels
      2. take advantage of Summer Learning and Coquitlam Open Learning
      3. schedule PE 10 prior to grade 10 or after grade 10 to reduce likelihood of injury or take advantage of lighter training times

**\*\* At no time will educators provide an educational program to a student whereby the student or their family is expected to “teach themselves.” In order for a student to earn credit for their learning they must provide evidence of their learning, often in the presence of the teacher, and participate in learning activities as outlined by the teacher.**

- c. Ensure families have all relevant and necessary program and criteria information to attain and maintain EPIC status
  - d. Ensure any external credits toward graduation are obtained in student’s area of excellence
  - e. Pro-actively communicate with enrolling teachers regarding the student’s status as an athlete or a performing artist
    - i. Share all programming requirements – flexibility, training schedules etc
  - f. Provide stress management and scheduling support at highly demanding times in the year.
- 2.) Expansion and flexibility in educational programming
  - 3.) Customized graduation program plan from grades 9 through 12
    - a. Reviewed and updated on a semester by semester basis
  - 4.) Long range advising and educational programming from program admission through to graduation (assuming criteria are met continuously)
  - 5.) Customized learning schedule to suit training and performance/competition schedules
    - a. Flexible assignment deadlines, rescheduling of class exams and other assessments, preparation of assignments prior to departures
  - 6.) Ongoing monitoring of academic progress
  - 7.) Student remains registered at their home school with their peers –IF Educational and training goals cannot be accommodated in the home school families may choose to move to another SD43 school.
  - 8.) Scheduled Support Block where appropriate

### **Eligibility**

The SD43 Elite Performers in Coquitlam Program (EPIC) is open to artistic or athletic performers, as described in the purpose statement, who are seriously committed to their education and training and are competing or performing in the top categories of their discipline as identified in official documentation.

Admission will be based upon:

- 1.) Student’s record of artistic or athletic achievement. Current rank/level and past performances or competitions will be considered.
- 2.) Student’s record of academic achievement – only to monitor for success
- 3.) External coach’s/instructor’s/teacher’s/agent’s recommendations
- 4.) Completed application
- 5.) Meeting criteria for Performer Levels 1 or 2

Academic Achievement:

Students are expected to meet all graduation requirements. A conscientious work ethic towards their education program is expected for all courses. “Work habit” evaluations must be “Satisfactory” or better for all courses. Absences, other than those which occur as a result of training/competitions/performances or illness, must be kept to a minimum.

## Levels, Credits and Programming Options

### 1.) Levels

#### a. Level 1 Performer

##### i. The following is the criteria describing a Level 1 performer

1. Requires the assistance of an advisor-counselor on an ongoing basis throughout the year
2. Absent from school on a regular basis, and/or may be absent for extended periods of time
3. Trains in excess of 20 hours a week under the supervision of certified coach/instructor (documentation of status may be requested)

#### b. Level 2 Performer

##### i. The following is the criteria describing a Level 2 performer

1. Requires the assistance of the advisor-counselor on an ongoing basis throughout the year
2. May be absent from school on a regular basis, and/or may be absent for approximately 5-10 days per semester
3. Trains in excess of 15 hours per week under the supervision of a certified coach/instructor (documentation of status may be requested)

### 2.) Credits and Programming Options

Students are required to meet all credit requirements as set out in the Ministry of Education Graduation Program. EPIC advisor-counselors will work with students and their families to build a program that maximizes academic learning, success in the student's discipline and stress management. Programming will involve the integration of the options below. Typical courses are worth 4 credits and require the equivalent of 90-120 instructional hours.

- 1.) Traditional face to face class – semester or linear - at the home school
- 2.) Traditional face to face class – semester or linear – at another SD43 school offering a course at a more convenient time (it may be necessary for a student to move schools)
- 3.) Technology assisted learning in the home school or another SD43 school
- 4.) Blended instruction in distributed learning classes through Coquitlam Open Learning – a mix of face to face classes with technology assisted learning
- 5.) Summer Learning –where students find attendance during the regular calendar school year a challenge their program will include graduation program credit courses through Summer Learning in either the classroom model or the blended model of classroom/technology assisted learning
- 6.) Independent Directed Studies – students earn credits by extending a current curriculum – this is done in partnership with school personnel and involves writing individualized learning outcomes based on a course previously taken. Assessment is done under the supervision of the home school.

- 7.) Equivalency – where a course has been taken in another province or jurisdiction and there is an 80% match between the learning and a BC course AND the student has earned a letter grade and/or a percent the credits will be granted.**
- 8.) External credits – Where a student attains a level of performance or skill meeting requirements set out in the Course Information for the Graduation Program section on external credits by the Ministry of Education and can provide the required evidence the granting of credits for the appropriate course – as outlined in this document – will be completed**
- 9.) Coquitlam Open Learning– where a student requires a completely customized and likely on-line learning program – when attendance is heavily impacted – then the advisor-counselor from the home school will work in consultation with COL to design the most appropriate program**

Student Name: \_\_\_\_\_

Student #: \_\_\_\_\_

## COQUITLAM SCHOOL DISTRICT

### **ELITE PERFORMERS IN COQUITLAM EPIC**

APPLICATION FORM MAY BE SUBMITTED AT ANY TIME

Before you hand in your application – **please ensure you can provide formal documents directly indicating your level of performance and that you have read all expectations.** All applications must be accompanied by the coach's/instructor's/agent's letter of recommendation.

Please ensure you have reviewed the EPIC Information and Criteria package. Email Jill Reid at [jreid@sd43.bc.ca](mailto:jreid@sd43.bc.ca) or call 604-937-6398 if you have any questions.

**Applications are being accepted on an ongoing basis.**

Thank you for your interest in the Coquitlam School District Elite Performers in Coquitlam (EPIC) Program. This package includes information that you and your family will need to know. *The Information and Criteria* package should be studied to ensure student criteria are met and that families understand the flexibility, options, expectations and limitations of the EPIC program.

We are now accepting applications on an ongoing basis. If you wish to be considered for admission to the program please submit the following information:

1. A completed application form.
2. Formal documentation indicating your current level of performance – on letter head with organization signature.
3. A letter of recommendation from your coach/ instructor/ agent, or sport's governing body. The letter of recommendation, copy enclosed, should include a detailed outline of your involvement in your specialty area as per the EPIC purpose statement. It must contain an accurate statement regarding level/ranking and a schedule listing the hours each day of the week spent on training or instruction.
4. A resume outlining your specialty activities for the year of the application.
5. A copy of your most recent report card.

Once all the documentation has been received, applications will be reviewed by the program coordinator and notification letters sent to families. Accepted applicants will then contact their school's advisor/counselor to begin educational program discussions.

**An applicant will not be considered registered unless all documentation has been submitted.**

If you have any questions please contact Jill Reid: [604-937-6398/jreid@sd43.bc.ca](mailto:604-937-6398/jreid@sd43.bc.ca)

**Applications are to be sent to: Assistant Superintendent Maureen Dockendorf  
Curriculum, Programs and Staff Development  
1100 Winslow Avenue,  
Coquitlam, B.C.  
V3J 4G3**



**B. General**

1. What are your specialty goals for the year you wish to be considered for the EPIC program?

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2. What are your long-term goals regarding your specialty?

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3. What are your educational goals?

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4. What makes you a good candidate for the EPIC Program?

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5. Why do you think the EPIC Program would be an asset to you?

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Additional Comments from Parent:

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I have read and accept the guidelines in the **EPIC Information and Criteria package specific to middle or secondary schools**. I understand that in order to be given fair consideration for the program, specific information given (by applicant and coach/instructor) must be accurate. Should I not abide by the conditions listed, I am aware that I risk being withdrawn for the program.

Also, I understand that I am to be in regular contact with my EPIC advisor-counselor in order to update changes/ additions to specialty schedules.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_

**Specialty – ATHLETICS**

In which sport do you compete?

\_\_\_\_\_

Name of team/ organization?

\_\_\_\_\_

Name of Coach/ Instructor: \_\_\_\_\_

Phone # \_\_\_\_\_

Name of parent organization or provincial association: \_

\_\_\_\_\_

Do you compete in a league?                      Yes     No

If yes, where? \_\_\_\_\_

Where do you train? \_\_\_\_\_

What is the highest level at which you competed during the past year?

                Provincial                   National                   International

Name of event: \_\_\_\_\_

Location: \_\_\_\_\_

Placing: \_\_\_\_\_

Do you train in the summer?                      Yes                       No

Which is your heaviest season for training?

Fall                   Winter                   Spring                   Summer

Which is your heaviest season for competition?

Fall                   Winter                   Spring                   Summer

Your heavy training/practice, competitive period includes the months of:

\_\_\_\_\_ to \_\_\_\_\_

In the spaces below, please indicate the number of hours that you train/ practice on those particular days. **Please indicate the start and end times for each of these sessions.** These hours are under the supervision of a coach/ instructor.

Mon. Tues. Wed. Thurs. Fri. Sat. Sun. \*\*Applications will not be reviewed without session start and end times.

\_\_\_\_\_

\_\_\_\_\_

Your off season period includes the months of \_\_\_\_\_ to \_\_\_\_\_.

In the spaces below, please indicate the number of hours that you train/ practice on those particular days. **These hours are not necessarily under the supervision of a coach/ instructor.**

Mon. Tues. Wed. Thurs. Fri. Sat. Sun.

\_\_\_\_\_

**Specialty – DANCE (Proof of Cecchetti Ballet Level 6 or equivalent must be provided for elite status where applicable)**

In which area of dance do you specialize?

Ballet  Jazz  Modern  Tap

Other, please specify: \_\_\_\_\_

At what level do you dance? (To be confirmed in instructor's recommendation)

Intermediate  Advanced  Semi-Professional

Name of Dance School \_\_\_\_\_

Name of Instructor (contact person) \_\_\_\_\_

Do you belong to a Senior Dance Company? Yes  No

If yes, name the company \_\_\_\_\_

Did you tour last year with the company? If yes, explain \_\_\_\_\_

\_\_\_\_\_

At which level(s) did you compete during the last year? (You may check more than one)

Local  Provincial  National  International

Indicate the highest level of competition:

- Name the event/ location \_\_\_\_\_
- Placement (results) \_\_\_\_\_

Do you train in the summer? Where? \_\_\_\_\_

Which is your heaviest season for training?

Fall  Winter  Spring  Summer

Which is your heaviest season for competition?

Fall  Winter  Spring  Summer

Your heavy **training/practice, performance** period includes the months of:

\_\_\_\_\_ to \_\_\_\_\_

In the spaces below, please indicate the number of hours that you train/ practice on those particular days. **Indicate the start and end times for each of these sessions.** These hours are under the supervision of an instructor.

Mon. Tues. Wed. Thurs. Fri. Sat. Sun. \*\*Applications will not be reviewed without start and end times.

\_\_\_\_\_

\_\_\_\_\_

Your **off season** period includes the months of \_\_\_\_\_ to \_\_\_\_\_.

In the spaces below, please indicate the number of hours that you train/ practice on those particular days. **These hours are not necessarily with your dance studio instructor.**

Mon. Tues. Wed. Thurs. Fri. Sat. Sun.

\_\_\_\_\_

**Specialty – MUSIC / PERFORMING ARTS (Actor, Model, Singer, Musician)**

In which area do you specialize? \_\_\_\_\_

Do you play an instrument? If yes, which one? \_\_\_\_\_

Do you play more than one instrument? If yes, what other instrument (s)?

\_\_\_\_\_

Do you study in more than one discipline? Yes  No

What grade (Royal Conservatory / Western Board of Music) are you in? \_\_\_\_\_

Name of music/acting/modelling school \_\_\_\_\_

Name of Instructor/ Agent: \_\_\_\_\_

Phone # \_\_\_\_\_

Are you currently taking history? Yes  No  If yes, grade \_\_\_\_\_

Are you currently taking harmony? Yes  No  If yes, grade \_\_\_\_\_

At which level(s) did you compete during the past year? (you may check more than one)  
Regional  Provincial  National  International

Indicate the highest level of competition:

➤ Name of event/location: \_\_\_\_\_

➤ Placement (standing): \_\_\_\_\_

Do you train/ compete/ audition/ shoot in the summer? Yes  No

If yes, where? \_\_\_\_\_

Which is your heaviest season for **practice/ training/ auditioning/ shooting**?

Fall  Winter  Spring  Summer

Which is your heaviest season for **competition/performing**?

Fall  Winter  Spring  Summer

Your heavy **training/practice, performance** period includes the months of:

\_\_\_\_\_ to \_\_\_\_\_

In the spaces below, please indicate the number of hours that you train/ practice on those particular days. **Please indicate the start and end times for each of these sessions.** These hours are under the supervision of an instructor/teacher/agent.

Mon. Tues. Wed. Thurs. Fri. Sat. Sun. \*\* Applications will not be reviewed without session start and end times.

_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

Your **light period** includes the months of \_\_\_\_\_ to \_\_\_\_\_.

In the spaces below, please indicate the number of hours that you train/ practice on those particular days. **These hours are not necessarily with your instructor.**

Mon. Tues. Wed. Thurs. Fri. Sat. Sun.

_____	_____	_____	_____	_____	_____	_____
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