

Name \_\_\_\_\_ Date \_\_\_\_\_ Trade \_\_\_\_\_

**Student Safety Orientation** – please complete this on the first day you return to your job after having met the SSA teacher. Then submit to your SSA teacher that week.

Check one:

	Employer (company name) _____ Student's job _____ <b>Supervisor signature</b> _____ Student signature _____	YES	NO	N/A
1.	I was given an orientation regarding workplace safety and risks of this job.			
2.	Hazards and risks specific to this workplace were identified during this orientation (physical, chemical, biological, air quality, noise levels, tripping hazards, etc.) They are: _____ _____ _____ _____			
3.	I have reviewed the emergency procedures (fire, earthquake – exits, etc.) with my employer. They are: _____ _____			
4.	I know the location of the fire extinguisher and fire alarm. Describe location: _____ _____			
5.	I have been informed of who the health and safety committee members are. They are: _____			
6.	I have been informed of the WHMIS procedures at my worksite (WHMIS = Workplace <b>Hazardous Materials</b> Information System). They are: _____ _____			
7.	I know where the WCB Incident Report forms are stored. Describe the location: _____ _____			
8.	I have been informed that Personal Protective Equipment IS / IS NOT required. List: _____ _____			
9.	I have reviewed worksite policies on dealing with robberies and/or shoplifting (if applicable).			

		YES	NO	N/A
10	I have requested that I will be trained on any machinery or equipment prior to use. Possibly: _____ _____			
11	When in doubt about how to do something safely, I will ask before I begin. I know I have the right to refuse unsafe work.			
12	I have been informed that I WILL BE / WILL NOT BE working alone.			
13	I have been taught proper lifting procedures / ergonomics (if applicable).			
14	I have been taught proper techniques for working from heights (if applicable).			
15	I have been made aware of what to do in dealing with violent customers: _____ _____			
16	I have discussed the WorkSafe BC accident or injury procedure.			
17	I know who I should report workplace hazards / injuries to: _____ _____			
18	I know where the First Aid Station or Kit is located. Describe location: _____ _____ _____			

## Emergency Information

First Aid Attendant: \_\_\_\_\_

Outline of procedures at your work site if you are injured

Step 1: \_\_\_\_\_

Step 2: \_\_\_\_\_

Step 3: Receive first aid and / or be transported to a doctor or hospital, as required.

Step 4: Report to parents/guardians and school immediately.

Step 5: Complete all forms and contact WorkSafe BC within 72 hours of injury.

## DEAR PARENTS & APPRENTICE:

Please read carefully and sign-off at bottom of page.



# WCB Regulation 3.12

## The Right to Refuse Unsafe Work

### Refusal of Unsafe Work

#### 3.12 Procedure for refusal

(1) A person must not carry out or cause to be carried out any work process or operate or cause to be operated any tool, appliance or equipment if that person has reasonable cause to believe that to do so would create an undue hazard to the health and safety of any person.

(2) A worker who refuses to carry out a work process or operate a tool, appliance or equipment pursuant to subsection (1) must immediately report the circumstances of the unsafe condition to his or her supervisor or employer.

(3) A supervisor or employer receiving a report made under subsection (2) must immediately investigate the matter and

(a) ensure that any unsafe condition is remedied without delay, or

(b) if in his or her opinion the report is not valid, must so inform the person who made the report.

(4) If the procedure under subsection (3) does not resolve the matter and the worker continues to refuse to carry out the work process or operate the tool, appliance or equipment, the supervisor or employer must investigate the matter in the presence of the worker who made the report and in the presence of

(a) a worker member of the joint committee,

(b) a worker who is selected by a trade union representing the worker, or

(c) if there is no joint committee or the worker is not represented by a trade union, any other reasonably available worker selected by the worker.

(5) If the investigation under subsection (4) does not resolve the matter and the worker continues to refuse to carry out the work process or operate the tool, appliance or equipment, both the supervisor, or the employer, and the worker must immediately notify an officer, who must investigate the matter without undue delay and issue whatever orders are deemed necessary.

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We hereby certify that we have read and understood the above information

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

**STUDENTS and EMPLOYERS: Please read and sign below**  
**Young or New Workers**

[Enacted by B.C. Reg. 105/2007, effective July 26, 2007.]

**3.22 Definitions** In sections 3.23 to 3.25:

"new worker" means any worker who is

- (a) new to the workplace,
- (b) returning to a workplace where the hazards in that workplace have changed during the worker's absence,
- (c) affected by a change in the hazards of a workplace, or
- (d) relocated to a new workplace if the hazards in that workplace are different from the hazards in the worker's previous workplace;

"young worker" means any worker who is under 25 years of age.

**3.23 Young or new worker orientation and training**

(1) An employer must ensure that before a young or new worker begins work in a workplace, the young or new worker is given health and safety orientation and training specific to that young or new worker's workplace.

(2) The following topics must be included in the young or new worker's orientation and training:

- (a) the name and contact information for the young or new worker's supervisor;
- (b) the employer's and young or new worker's rights and responsibilities under the *Workers Compensation Act* and this Regulation including the reporting of unsafe conditions and the right to refuse to perform unsafe work;
- (c) workplace health and safety rules;
- (d) hazards to which the young or new worker may be exposed, including risks from robbery, assault or confrontation;
- (e) working alone or in isolation;
- (f) violence in the workplace;
- (g) personal protective equipment;
- (h) location of first aid facilities and means of summoning first aid and reporting illnesses and injuries;
- (i) emergency procedures;
- (j) instruction and demonstration of the young or new worker's work task or work process;
- (k) the employer's health and safety program, if required under section 3.1 of this Regulation;
- (l) WHMIS information requirements set out in Part 5, as applicable to the young or new worker's workplace;
- (m) contact information for the occupational health and safety committee or the worker health and safety representative, as applicable to the workplace.

**3.24 Additional orientation and training**

An employer must provide a young or new worker with additional orientation and training if

- (a) workplace observation reveals that the young or new worker is not able to perform work tasks or work processes safely, or
- (b) requested by the young or new worker.

**3.25 Documentation**

An employer must keep records of all orientation and training provided under sections 3.23 and 3.24.

**We hereby certify that we have read and understood the above information**

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**Student Signature**

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**Employer Signature**

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**Date**

Student Name: \_\_\_\_\_ Date: \_\_\_\_\_

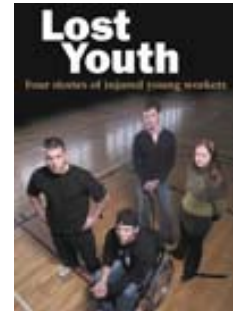
# Safety Assignment #1

## LOST YOUTH - Video

Edited Version (no blood, no foul language)

<https://www.youtube.com/watch?v=Nr-OLsGXLYI>

Full Version (foul language, accident recreations)

<https://www.youtube.com/watch?v=DMT5OFw5OCQ>

In 2014, there were 65 young workers (age 15-24) killed on the job, and 6,650 young workers injured. While the overall number of injuries to young workers in BC has declined, the number of serious injuries has not. (WorkSafeBC)

1. List three things the employers in the video could do to try to prevent each of the accidents. (3)

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

2. What could Michael, Jennifer, John and Nick have done to prevent being injured at work? (4)

Michael Lovett (lost a leg at 18):

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Jennifer Fourchalk (lost three fingers at 19):

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John Higgins (broken back at 16):

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Nick Perry (paralyzed at 19):

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3. Give three detailed reasons for the high incidence of workplace injuries occurring among youth. (3)

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4. State a minimum of three strategies **you** can use to insure that **you** remain safe while on the job. Give an explanation. (3)

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Marked by **BRETT MCLEAN** on \_\_\_\_\_  
(teacher) (date)

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13 marks



# SSA 11A

## Safety Assignment #2

### HAZARD RECOGNITION



<http://www2.worksafebc.com/Topics/YoungWorker/Top-Seven-Dangers.asp>

1. Visit the link above and identify the top seven workplace hazards facing BC's young workers. (7)

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

1. Consider the above-named hazards and state which would be the two most likely to pose a safety risk in your current workplace. Explain why this might be true for your trade. (4)

- a. \_\_\_\_\_  
\_\_\_\_\_
- b. \_\_\_\_\_  
\_\_\_\_\_

2. Provide at least two strategies / practices you can implement to help maintain your safety for each of the hazards you identified in question #2. (4)

- a. \_\_\_\_\_  
\_\_\_\_\_
- b. \_\_\_\_\_  
\_\_\_\_\_