

Youth Train in Trades Application Form - Electrician -



In the “APPLICATION PROCESS” the STUDENT applicant must:

- fully complete all questions/signatures on **pages 2 + 3** (keep page 1), plus **attach these 4 documents**:
 - **Updated resume**
 - **Letter of Reference** from, ideally, your **Tech Ed teacher**
 - **Diploma Verification Form** (see your counselor)
 - **Absence / Late Report** (see your counselor)... this will help answer a question on page 3
- have a **keen interest** and **passion** in installing and maintaining electrical systems in new home construction... and appreciate the learning opportunity being offered
- understand this is a 5-month program that runs for all of semester 1 at Dr. Charles Best
- be aware that, ideally, prior to the program start date, have successfully completed: all ‘core’ grade 11 courses (including Math 11 and Physics 11) and have good literacy and **strong** numeracy skills
- be at least 15 years old, as of this coming September
- be registered as a student in a public school in School District #43 (Coquitlam)
- “Pass” a personal interview with the Coquitlam coordinator (ideally done soon after submitting application)
- have discussed with your counselor and parents/guardians to ensure it meets your educational and career path goals
- meet the all the pre-requisite academic standards/requirements for the Electrician Program as they will only receive level 1 technical training certification if their final mark is 70% or higher... thus, setting up for success is very important!

Once you have been “ACCEPTED INTO THE PROGRAM”, you will:

- receive a “congratulations & **conditional** acceptance” email or phone call (in the Spring for the next Sept’s intake) Confirmation will be given by late June, assuming you have continued to be in good school standing (ex: no excessive lates or absents, no school suspensions, passing all necessary courses with appropriate grades)
- secure reliable transportation to/from the training site
- be committed to full and active participation in this Trades Training program, most notably in:
 - conducting yourself in a professional and responsible manner in the classroom and workplace
 - not being absent or late while in the program, to the best of your ability
 - physically being able to meet the demands of the trade inside training facilities and in the workplace, and
 - doing the homework and review daily... this could range from 30 mins to 1+ hrs depending on the topic/test
- when needed, be prepared to pay Dr. Charles Best \$300 in late June (of this school year) for consumables, and resources/reading binders (you keep)
- need to ensure you have steel-toed boots and clear safety glasses
- be cross-enrolled at Dr. Charles Best for semester 1 [this program will also serve as 4 high school courses (16 credits)]

Please **keep page 1** for your own reference.

Pages 2 and 3 must be **completed by the student applicant**:



Student Information

Student name: _____ Birth date: _____
Full mailing address: _____
Home phone: _____ **Student** Cell phone: _____
Present school: _____ Current Grade: **10 11 12** _____
Personal email of **student** – can't be school email. (print **very clearly**): _____
Parent email: (print **very clearly**): _____

Medical Information

Doctor's name: _____ Doctor's Phone: _____
Food allergies: _____ Drug allergies: _____
Describe any medical/physical problems, concerns or medications that might affect performance in program (i.e. epilepsy, diabetes, etc.): _____

Media Consent

Parent/guardian please read and check one: **Yes** **No**

"I hereby grant permission to Coquitlam School Board personnel to take photographs or video of my son/daughter while in the program. These images may be used in Career Programs publications, newsletters, calendars and on the website at anytime for purposes of program promotion and celebration of student successes. No last name would be attached to the photograph/video".

Individual Education Plan (IEP)

Do you have an **IEP** (Individualized Education Plan) at your present school: **Yes** **No**

If **"yes"**, briefly **explain**. _____

Students with and IEP can qualify for **"a reader"** and/or **"extra time"**, but additional documentation and/or an exam accommodation form(s) are required. To help facilitate this process, please complete:

Print name of Case Manager

Signature name of Case Manager

Student & Family Consent for the Electrical Program

We have read, and understand, the requirements and expectations explained on page 1. The information/answers on other pages is accurate and reflective of the applicant.

Signature of Student

Signature of Parent or Guardian

School Support this student in the Electrical Program

We feel this student will do well in this learning opportunity. We fully support this applicant and fee s/he will be a **wonderful ambassador of our school, and school district, while attending Dr. Charles Best.**

Signature of School Counselor

Signature of School Administrator

Questionnaire [students please complete... print clearly in pen... answer **all** the questions]

1. What **career** (or job) would you like to be doing when you are, say, 25? _____
How will this **Electrician Program** help in your career goal(s)? _____

2. Please () check which of the following you have taken (or plan to take):
 an Electronics class Drafting & Design Work Experience 12 (*with a "electrician" placement*)
 Skills Exploration other applicable course(s) (*specify*): _____
3. What other **training** or **post secondary learning** are you planning for yourself **after this program**?

4. What are your **post-secondary (or training) plans** after graduation? (ideally relates to your answer for #1)

5. Describe your "**personality**". Why is it well-suited for this program? _____

6. Outside of school, describe an electrical task(s) that you have done (ex: home renovation):

7. You will need to get these answers from your counselor (on the "**Attendance Record**" printout):
ABSENCES: How many in **total**? _____ How many were "**unexcused**" _____
LATES: How many in **total**? _____
Please comment on how these absences/lates; and how they reflect who you are. _____

8. Provide a **recent example** that show your ability to "**problem solve**",
(that is, there was no clear answer to the situation... you had to "trouble shoot", "research", "apply logic" to solve):

9. Describe a situation where you have had "**excellent customer service**". _____

10. Describe your ability to "**follow detailed instructions**", like **plans** or **blueprints** to build something.

11. Describe any technical reference books, like "**code books**" or "**owner's manuals**", that you have had to use. _____
